

## CAN Environmental Objectives Implementation Plan 2015-16

### Knowledge, Awareness Understanding

set up internal forum

provide workshop

publish report of performance against this implementation plan by end of August 2016

agenda for discussion AGM 2015

### Minimise Negative Impacts

Issue policy guidelines, and advice to all workers on how to “sell the minimise travel policy to customers and clients”

Provide encouragement and facilities to enable consortia of which we are Members to meet electronically

Issue reminder to employees of financial support available for the purchase and use of bicycles

Freeze mileage allowance at current level, not inflation accounted

Create guidelines for implementation of a “greening the home offices initiative”

Issue guidelines on home office recycling policy

### Maximise the positive environmental impacts by

Piloting a training workshop

Developing a toolkit and advice notes for CAN workers to use in consultancy exercises with clients

Announcing the availability of the consultancy service on Web Site and via Social Media

### Keep Records by

Recording all efforts to implement the policy

Where possible measure the efficacy of these efforts

### Review by

Producing an annual report drawn from evidence in the records (accounts) by end of August 2015

Subject the report and accounts to internal audit

Submit the report to Annual General Meeting for discussion

Publish the report as amended by Members in AGM on the CAN Web Site and invite comment and advice

### Set Annual Targets by

Placing an action on Directors to set environmental targets annually within the annual business Plan

Dept	Out-turn report
ICT	not achieved
HR	not achieved
EA	not achieved
SEC	not achieved
EA	not achieved
RMs	skype into SECS meetings facilities now provided
F	not achieved
DM	achieved by doing nothing
EA	not achieved
EA	not achieved
PD	not achieved
PD	not achieved
M	not achieved
EA	achieved, very easy, not a lot to report
EA	what efforts?
EA	not achieved
IA	not achieved
EA	not achieved
M	not achieved
DM	not achieved