

CAN Environmental Objectives Implementation Plan 2016-17

Knowledge, Awareness Understanding

set up internal forum

publish report of performance against previous year's implementation plan

agenda for discussion at AGM

Minimise Negative Impacts

Discuss, amend, agree, issue policy guidelines, and advice to all workers on how to "sell the minimise travel policy to customers and clients"

Provide encouragement to meet electronically

Issue reminder to employees of financial support available for the purchase and use of bicycles

Freeze mileage allowance at current level, not inflation accounted

Discuss, amend, agree guidelines for implementation of a "greening the home offices initiative"

Discuss amend agree, Issue guidelines on home office recycling policy

Maximise the positive environmental impacts by

Piloting a training workshop

Developing a toolkit and advice notes for CAN workers to use in consultancy exercises with clients

Announcing the availability of the consultancy service on Web Site and via Social Media

Keep Records by

Recording all efforts to implement the policy

Where possible measure the efficacy of these efforts

Review by

Producing an annual report drawn from evidence in the records

Subject the report and accounts to internal audit

Submit the report to Annual General Meeting for discussion

Publish the report as amended by Members in AGM on the CAN Web Site and invite comment and advice

Set Annual Targets by

Placing an action on Directors to set environmental targets annually within the annual business Plan

Dept

Out-turn report

ICT

Loomio set up and available for discussion thread to be opened

EA

achieved

SEC

achieved

EA

not achieved

ICT

much more use of loomio for governance

F

not achieved

DM

achieved action by doing nothing but not measured of this has reduced mileage

EA

previously achieved

EA

previously achieved

PD

partly achieved, delivered by phone and email with clients of Social Business Wales, in need of further development

PD

work underway

M

not fully achieved – announced but detail not uploaded yet

EA

achieved

EA

need to work with internal audit team on this

EA

achieved

IA

achieved

EA

achieved

M

not achieved

DM

updated into business plan and extended across three years