

CAN Environmental Objectives Implementation Plan 2017-18

Knowledge, Awareness Understanding

set up internal forum

publish report of performance against previous year's implementation plan

agenda for discussion at AGM

Minimise Negative Impacts

Discuss, amend, agree, issue policy guidelines, and advice to all workers on how to "sell the minimise travel policy to customers and clients"

Provide encouragement to meet electronically

Issue reminder to employees of financial support available for the purchase and use of bicycles

Freeze mileage allowance at current level, not inflation accounted

Discuss, amend, agree guidelines for implementation of a "greening the home offices initiative"

Discuss amend agree, Issue guidelines on home office recycling policy

Maximise the positive environmental impacts by

Piloting a training workshop

Developing a toolkit and advice notes for CAN workers to use in consultancy exercises with clients

Announcing the availability of the consultancy service on Web Site and via Social Media

Keep Records by

Recording all efforts to implement the policy

Where possible measure the efficacy of these efforts

Review by

Producing an annual report drawn from evidence in the records

Subject the report and accounts to internal audit

Submit the report to Annual General Meeting for discussion

Publish the report as amended by Members in AGM on the CAN Web Site and invite comment and advice

Set Annual Targets by

Placing an action on Directors to set environmental targets annually within the annual business Plan

Dept	Out-turn report
ICT	still to be activated
EA	achieved
SEC	achieved
EA	not achieved
ICT	zoom account set up
F	not achieved
DM	achieved action by doing nothing but not measured of this has reduced mileage
EA	previously achieved
EA	previously achieved
PD	sort of – as part of consultancy exercise did pilot workshop but turned out to be to an audience of one, not a lot of feedback
PD	toolkit developed and piloted. Still not fully worked up and made available to CAN team
M	not achieved
EA	achieved
EA	Still need to work this up with internal audit team
EA	achieved
IA	not submitted to audit in time this year
EA	not completed in time
M	not achieved
DM	Achieved by BP but not formally approved by directors