

CAN Environmental Objectives Implementation Plan 2019-20

Knowledge, Awareness Understanding

set up internal forum

publish report of performance against previous year's implementation plan

agenda for discussion at AGM

Minimise Negative Impacts

Discuss, amend, agree, issue policy guidelines, and advice to all workers on how to "sell the minimise travel policy to customers and clients" EA

Provide encouragement to meet electronically

Issue reminder to employees of financial support available for the purchase and use of bicycles

Freeze mileage allowance at current level, not inflation accounted

Maximise the positive environmental impacts by

Developing a toolkit and advice notes for CAN workers to use in consultancy exercises with clients

Announcing the availability of the consultancy service on Web Site and via Social Media

Keep Records by

Recording all efforts to implement the policy

Where possible measure the efficacy of these efforts

Review by

Producing an annual report drawn from evidence in the records

Subject the report and accounts to internal audit

Submit the report to Annual General Meeting for discussion

Set Annual Targets by

Placing an action on Directors to set environmental targets annually within the annual business Plan

Dept Out-turn report

ICT not achieved

EA achieved

SEC achieved

EA not achieved

ICT much more use of loomio for governance and co-working achieved

F not achieved

DM achieved

PD achieved

M not achieved

EA achieved

EA need to work with internal audit team on this

EA achieved

IA not achieved

EA not completed in time

DM now incorporated into objectives grid and planning process