

Co-operative Assistance Network Limited

Professional Development Time Allocation Policy

A minimum of 2% of all worker time is set aside for professional development and all workers are consulted in annual reviews on how it should be expended.

Support Services Team Leader to monitor, review and report on cost-benefit analysis.

Responsible Department: HR
Implementation Date: 21 July 2006
Review period: 5 years
Next review due: 21 July 2022

Agreed at Directors Meeting of [unknown]
Passed at Members Meeting of 21 July 2006